

# Policy: Dislocation Allowance

**PL No – 18**

**Issued On – 12/10/2020**

**Applicability – All Employees on Company Roll**

**Total Number of Pages – 1**

If any employee is transferred to any other location from where he is working currently. He shall be eligible for dislocation allowance. This will help him dislocating smoothly. For this company resources can be used such as company trucks or other vehicles which is subject to their availability. If not, the logistic department will book the truck for him or other vehicle as necessary, in that case the employee will get 70% of the truck freight from the company.

This is only applicable if the employee is moving from one location to another for a period of more than six months.

*Approved*

Written By

Head – HR



*Approved*

Approved By

Management