

Policy: Diwali Gift for Staff

PL No. – 53

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Applicability – All Employees on Company Roll

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On Diwali, employees will be given Diwali bonus, sweets and a gift. The value of gift will be decided by HR Head and Management. The box of sweets shall be finalized by HR Head.

These Diwali gifts will be given 1-2 days before Diwali. It is duty of HR Manager and HR Department to see the smooth execution of this policy.

ok Approved
Written By
Head – HR



ok Approved
Approved By
Management